



WORK AND LIFE EXPERIENCE SUMMARY
BS IN ORGANIZATIONAL MANAGEMENT

Name _____

Cohort _____ Location _____

Employment (Name of Employer/Title/ Dates of Employment)

Employer	Title	Dates of Employment

Were you responsible for hiring/managing/scheduling/supervising employees
___ (Y) ___ (N)

Please give detail (# of employees, your direct responsibility)

Corporate Training (i.e. 16 hr. communication skills workshop)

Were you responsible for managing their budget/overseeing
spending/preparing the budget ___ (Y) ___ (N)

What direct experience did you have in the decision making process within your
organization? _____

What direct experience did you have in managing resources within your organization?_____

Give one example of your skill in:

Leadership_____

Volunteering_____

Technical_____

Teaching_____

Please list Licenses or Certificates Held_____

Please list any non-Academic Education, i.e. Independent Study, Continuing Education units_____

Please list any Civic Activity, i.e. elected, appointed office_____

Military Training_____

Please list your hobbies/arts/music_____

Please list any sport activities, i.e. coached Little League_____

Previous CLEP, DANTES or Excelsior Exams taken?
